

# **Lothersdale Village Hall Trust**

## **Minutes of the meeting held on 10 /17 July 2025**

### **Present 10<sup>th</sup> July**

Stephen Cohen (Chair), Graham Wadsworth (Treasurer), Jill Hart (Secretary), Catherine Gott, Kendal Gott, Gill Hall, Vicar Suzy, Peter Harrison, Mark Silver, Paul Foxley (architect)

### **Present 17<sup>th</sup> July**

Stephen Cohen (Chair), Graham Wadsworth (Treasurer), Jill Hart (Secretary), Catherine Gott, Kendal Gott, Gill Hall, Peter Harrison

#### **1) Apologies for absence**

Malcolm Willets

#### **2) Minutes of the meeting held on 13<sup>th</sup> February 2025**

These were approved as a correct record

#### **3) Matters arising**

Rear door / windowpane replacement – **ongoing**.

Stephen to approach Lee Chapman (Chiselmetimbers)

Secure fridge to floor – seems to be ok

#### **4) Job allocations**

Jill to clean windows / sweep yard when needed

Malcolm/Richard to clean VH floor

(Stephen to demonstrate how to operate floor cleaning machine)

#### **5) Lease renewal - The current lease expires 31 March 2027**

Vicar Suzy discussed the process for the lease renewal. Suzy explained there are strict rules that apply by the Diocese and they have their own administrative process to go through.

(The Diocese of Leeds own the Village Hall))

A surveyor from DBF's property team is coming on Tuesday 15<sup>th</sup> July to write a survey report on the Village Hall. (Survey cost £600 plus vat). They represent the Church Charity and look after the Church's best interest.

The management of the borehole and VH rent also need to be agreed as part of the new lease.

Both parties will need to agree terms of the new lease and that a surveyor is willing to sign them off.

(Estimated cost for putting in place a new lease will be approx. £2,000 - £2,500 plus vat)

The deadline for the grant application to NY Council is very tight. Paul Foxley said from his experience that an intent of a new lease would be enough to satisfy the application.

**Follow up from Tuesday 15 July** – the surveyor visited the VH and will now produce his report and send to Suzy and the PCC.

#### **6) Grant application for planned extension**

#### **Two grants available:**

1. North Yorkshire Council offering £49,950 (10 year minimum lease life) deadline 4/8/25
2. Queens Platinum Jubilee Village Hall Fund (20% of the capital cost (21 year lease life)

Other funding: £15,000 Jonathan Gott,

£9,000 Parish Trust

£20,000 our own funds

Paul Foxley came along with rough plan ideas for an extension to side of Village Hall.  
Original planning permission was granted in 2010 when the VH had a new kitchen, toilets and windows.  
(At the time there was not enough money to do the building extension)

Peter to draft for next meeting what we need and will be further discussed on 17th July  
Paul suggested we get a quantity surveyor for costing the project.

#### **Follow up discussion 17<sup>th</sup> July**

- Looked at Peter's draft ideas and a list of our overall objectives
- Ideas refined and still ongoing
- Survey gone out on Facebook 'Lothersdale Past and Present for all' (19<sup>th</sup> July)

#### **Discussions continuing**

#### **7) £15,000 Donation (in memory of Jonathan Gott)**

To be included in proposed planned extension

#### **8) Water filtration**

Quotes for unit to soften water and reduce iron and manganese.

Springbore £2,870

Prosep quoted £3,124.66 with a new UV filter. The sodium would be well below the acceptable level.

Graham looked further into both quotes and they were not on a like for like basis but Springbore are unable to supply another quote because they are no longer available to do the job.

**A decision was made to go ahead with the quote from Prosep.**

#### **9) Treasurer's report**

Balance **£47,717.78** as of 17/07/2025

Now getting a higher interest rate with Virgin. Interest earned **£844** since opening account at beginning of year.

It was agreed to keep a minimum balance of at least £10,000 after proposed building works.

We now have a new customer who hires the VH for playing with remote control cars, since May he has paid £300.

(The VH is not run as a commercial entity it relies on grants).

**Electricity** – Octopus fitted new meter. Although still not working fully, Octopus have agreed to pay the VH back for what electricity has been fed back to the grid at 15p per kw.

Graham has been able to get this agreement with obtaining the mpan number and evidence from the app.

#### **10) Trust membership**

Stephen and Kendal renewed for another 4 years.

Peter Harrison was welcomed as a new trustee.

Mark Silver not joined yet, he is hoping to become a parish councillor.

Peter to ask Sally so see if she would like to join, potentially may do but also looking to become a parish councillor.

#### **11) Christmas fair – Malcolm to organise**

Date Saturday 15 November 2025

(previously there have been 17 stalls at £15 per stall)

#### **12) Any other business**

Graham to organise payment for hire of a skip. Graham to liaise with Kendal and Peter who will organise a working party to clear out and tidy the cellar.

Catherine to approach playgroup and asked them to cull some toys.

#### **13) Date of next meeting - to be kept flexible due to grant applications**